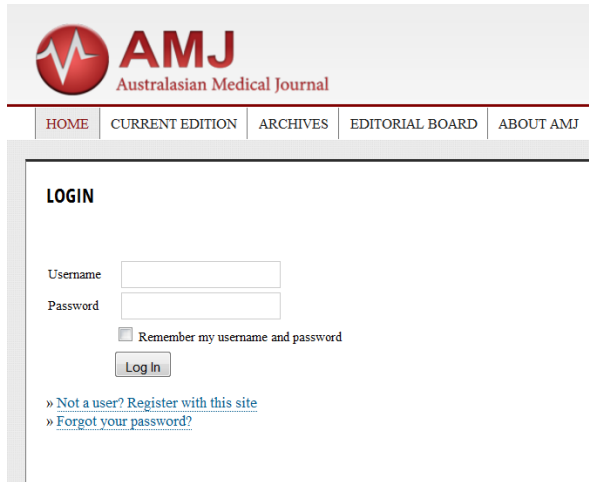


How to communicate with the editor

Log onto the site here:



The screenshot shows the login page of the Australasian Medical Journal. At the top left is the AMJ logo (a red heart with a white ECG line) and the text "AMJ Australasian Medical Journal". Below the logo is a navigation bar with links: HOME, CURRENT EDITION, ARCHIVES, EDITORIAL BOARD, and ABOUT AMJ. The main content area is titled "LOGIN" and contains a form with fields for "Username" and "Password". There is a checkbox labeled "Remember my username and password" and a "Log In" button. Below the form are two links: "» Not a user? Register with this site" and "» Forgot your password?".

Go to user home and click on as author:



The screenshot shows the user home page of the Australasian Medical Journal. At the top left is the AMJ logo and the text "AMJ Australasian Medical Journal". To the right of the logo is a button labeled "HOW TO SUBMIT A PAPER". Below the logo is a navigation bar with links: HOME, CURRENT EDITION, ARCHIVES, EDITORIAL BOARD, ABOUT AMJ, and CONTACT US. The main content area is divided into two columns. The left column is titled "AUSTRALASIAN MEDICAL JOURNAL" and contains a list of links: "» Reviewer" and "» Author". A black arrow points to the "» Author" link. Below this list is a section titled "MY ACCOUNT" with links: "» Edit My Profile", "» Change My Password", and "» Log Out". The right column is titled "My Account" and contains the text "You are logged in as... editor" followed by a list of links: "• My Profile", "• Log Out", and "• User Home". Below this is a section titled "Search Journal Content" with a "Keywords:" input field, a "Category:" dropdown menu set to "All", and a "SEARCH" button.

Click on the paper you wish to communicate about:

The screenshot shows the AMJ website header with the logo and navigation menu. The 'ACTIVE ARCHIVE' section contains a table with the following data:

ID	MM-DD SUBMIT	SEC	AUTHORS	TITLE	STATUS
1959	12-16	EDT	Johnson	General practice and primary care	Queued for review
1989	01-20	CA	Medical Service Systems	Conference abstracts	Queued for editing

Below the table, there is a 'START A NEW SUBMISSION' section with a link to the submission process. On the right, there is a 'My Account' section for a logged-in user and a 'Search Journal Content' section with a search form.

Click on the review tab:

The screenshot shows the AMJ website header and navigation menu. The 'SUMMARY REVIEW EDITING' tab is highlighted with an arrow pointing to it.

At the bottom of that page go to Editor decision and upload a revised paper and or email the editor if required.

The screenshot shows the 'EDITOR DECISION' section with the following options:

- Decision: [Dropdown menu]
- Notify Editor: Editor/Author Email Record 2014-01-23
- Editor Version: None
- Author Version: None
- Upload Author Version: No file selected.